

# PATINA'S CLOTHING



## Mobile Closet Partner Agreement

2026 Distribution Rotation

This Partner Agreement (“Agreement”) is made between Patina’s clothing {People In Need of Gifts}, nonprofit initiative (“Patina’s Clothing”), and the Partner Agency identified below (“Partner Agency”), to establish the terms for participation in the Mobile Closet Pop-Up program.

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### 1. PARTNER AGENCY INFORMATION

Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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### 2. PROGRAM OVERVIEW

Patina’s Clothing operates Mobile Closet Pop-Ups to provide free clothing to clients of partner shelters and agencies. We bring a curated, boutique-style shopping experience directly to your facility on a scheduled rotation.

Mobile Closet Pop-Ups are designed to support dignity, choice, and comfort. Clients are invited to shop for items that meet their needs in a welcoming environment, supported by Patina’s Clothing volunteers and Partner Agency staff.

This Agreement outlines the services Patina's Clothing provides and the responsibilities of the Partner Agency to ensure each event is safe, organized, and impactful.

### Services Provided by Patina's Clothing:

- **Mobile Closet Pop-Up Events** — Scheduled on-site clothing distribution for your clients. Events include leisure wear, shoes, accessories, and seasonal items at no cost to clients or your agency.
  - **Urgent Referral Access** — Partners may submit referrals for clients with immediate needs for children's clothing, interview/work attire, diapers, and similar essentials outside of scheduled events.
  - **Community Style Stories Contest** — Partners may nominate eligible clients. Contest winners are the only clients who receive private styling appointments, full makeovers, and are honored at our annual Charity Gala in Autumn.
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### 3. PARTNER AGENCY RESPONSIBILITIES

To ensure successful Mobile Closet events, the Partner Agency agrees to the following responsibilities:

- **Provide Space:** A clean, private area of approximately 300–500 sq ft for 3–4 hours for set-up, event operations, and breakdown (negotiable).
  - **Client Coordination:** Identify and invite eligible clients. Provide Patina's Clothing with an estimated client count at least 14 days prior to the event.
  - **Staff Support:** Designate 1–2 staff members to be present during the event for client support and security.
  - **Promotion:** Share event details with clients using flyers provided by Patina's Clothing.
  - **Feedback:** Complete a brief post-event survey to help us improve.
  - **Urgent Referrals:** Use the designated Urgent Referral Form only for time-sensitive needs as outlined. Do not promise private styling appointments to clients outside of the contest.
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### 4. SCHEDULING & LOGISTICS

- **Frequency:** Mobile Closet Pop-Ups are scheduled quarterly, bi-annually, or annually based on capacity and client need. Your assigned rotation: \_\_\_\_\_
  - **Scheduling:** Patina's Clothing will contact you approximately 60 days prior to your rotation month to confirm an event date.
  - **Cancellation:** Please provide at least 14 days' notice if you must reschedule. Patina's Clothing reserves the right to reschedule due to weather, staffing, or inventory constraints.
  - **No Cost:** All services, clothing, and staffing are provided at no cost to the Partner Agency or its clients.
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### 5. IMPORTANT PROGRAM LIMITATIONS

- **No Private Appointments:** Patina's Clothing does not offer individual styling appointments except for Community Style Stories Contest winners. All other clothing is distributed via Mobile Closet Pop-Ups.

- **Urgent Referrals:** Limited to children’s clothing, interview/work attire, diapers, and similar essentials. General wardrobe needs are met during Mobile Closet events.
  - **Inventory:** Clothing is donated and subject to availability in size and style. We cannot guarantee specific items.
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## 6. TERM & TERMINATION

This Agreement begins on \_\_\_\_\_ and remains in effect for one (1) year, with automatic renewal unless terminated. Either party may terminate this Agreement with thirty (30) days’ written notice to the other party.

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## 7. LIABILITY

The Partner Agency will maintain a safe environment for the event. Patina’s Clothing maintains general liability insurance and will provide a certificate of insurance upon request. Each party is responsible for its own staff, volunteers, and operations.

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## AGREED AND ACCEPTED:

For Partner Agency:

For Patina’s Clothing:

Signature:

Signature:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name:

Printed Name:

\_\_\_\_\_

\_\_\_\_\_

Title:

Title:

\_\_\_\_\_

\_\_\_\_\_

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## Next Step:

Return the signed Agreement to [patinasclothing@outlook.com](mailto:patinasclothing@outlook.com). Once received, your agency will be added to the distribution rotation and you will receive Urgent Referral Form access.

## Questions?

Akila Mwongozi, Executive Director

(650) 440-5563

[patinasclothing@outlook.com](mailto:patinasclothing@outlook.com)

[Partner Portal](#)

Thank you for joining us to empower our community through dignity and style!